



HOME CLEANING CHECKLIST

(MORE INFO AT: THEPALETTEMUSE.COM)

Cleaning a home quickly is all about doing things in the right order. Here's How:

- Sheets first! Gather all the dirty linens throughout the house and throw a load of sheets in the washer.
- Then dishes. Load dirties into the dishwasher and get it going.
- Bathrooms: Work from the top down. First sink tops, then the shower/tub. Then the toilets. Finally the mirror and all the faucets and handles. Don't forget to give the door handle a quick wipe-down too!
- Laundry check! Switch the sheets from the washer to the dryer. If there are more sheets to be washed, add them to the washer. If all the sheets have been done, add any blankets or coverlets to the washer.
- Kitchen: Clean the sink and counters. Then the inside of the microwave and oven. And don't forget the coffee maker! Check the fridge and cabinets for any leftover food.
- Laundry check! Remove the first load of sheets from the dryer. Switch the washer load to the dryer. Add a load of towels to the washer. (Finish all the sheets before starting the towels because the towels take longest to dry.)
- Floors Step 1: Vacuum the carpets and sweep the floors.
- Laundry Check! If all the sheets are dry remove them, and transfer the next load.
- Beds: Change all the bed linens.
- Dishwasher check! Put away the dishes from the dishwasher, if there were any.
- Dusting: Wipe down tables, ledges, windowsills and any other dusty surfaces.
- Laundry Check! You should be drying the towels by now. Just keep checking in between other jobs, so you can keep the process going between the washer and the dryer.
- Floors Step 2: Mop all the hard floors.
- Restocking: Replace towels in the bathrooms, and refill any soaps and toilet paper rolls.
- Outdoors: Straighten outdoor furniture and sweep front porch and back patio.
- Last Laundry Check! Check the dryer one more time. If towels aren't done, take them home to finish for next time.